Self-Enrollment in Blackboard

To self-enroll into a Blackboard course, users must have a working Bb account. Once logging into Blackboard, under the Course Tab, users can search for the courses through Course Catalog and enroll themselves into the desired courses. By default, all self-enrolled users in each course are in student role.

To self-enroll:

1. Log on to Blackboard
2. Click Courses Tab on the top of the Blackboard window
3. Locate Course Catalog module and click to open the desired catalog – in this case, it’s called Open Courses.
4. Search for the desired course either by name, id, instructor, or description, or locate desired course from the course list, in this case it’s Blackboard 9.1 Student Orientation
5. Click on the dropdown arrow next to the desired course name, and then click Enroll
6. On next page, Self Enrollment page, click Submit
7. A successful confirmation message will be displayed, click OK to complete the self-enrollment and go directly to the course.